

CHESHIRE EAST COUNCIL

Advisory Panel - Performance and Capacity Agenda

Date: Tuesday, 29th July, 2008
Time: 5.00 pm
Venue: Sandbach Town Hall, High Town, Sandbach.

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. Appointment of Chairman

To appoint a Chairman for the ensuing year.

2. Appointment of Vice Chairman

To appoint a Vice Chairman for the ensuing year.

3. Declarations of Interest

To provide an opportunity for Members and Officers to declare any personal and prejudicial interests in any item on the agenda.

4. Public Question Time/Open Session

In accordance with Rules 11 and 35 a total period of 10 minutes is allocated for members of the public to address the Committee on any matter relating to its work.

Individual members of the public may speak for up to 5 minutes but the Chairman will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers.

(Note: In order for officers to undertake any background research it would be helpful if questions were submitted at least one working day before the meeting.)

5. Terms of Reference (Pages 1 - 2)

To note the suggested terms of reference for the Panel and the guidance note on the organisation and running of the Panel meetings.

6. Panel Work Programme

To discuss the Performance and Capacity Project Plan, and to agree a Work Programme for the Panel.

To follow.

7. Future Meeting Dates

The notes of guidance considered earlier on the agenda suggest that Democratic Services draws up a schedule of meetings based on a six weekly cycle from September 2008. The Panel is asked to agree to this and the dates for future meetings will then be circulated as soon as possible following the agreement of the Chairman.